



Sri Dharmasthala Manjunatheshwara College
(Autonomous), Ujire-574 240, Dakshina Kannada, Karnataka State

(Re-accredited by NAAC at "A" grade with CGPA 3.61 out of 4)

BOS Meeting Minutes

Department of Commerce

2020-21



Sri Dharmasthala Manjunatheshwara College
(Autonomous), Ujire-574 240, Dakshina Kannada, Karnataka State
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DEPARTMENT OF COMMERCE
Proceedings of BOS Meeting

Date: 13.08.2020
Time: 10.30am
Venue: AV Room IV (Mode: Online -Google Meet Platform)

AGENDA NO	AGENDA
Agenda 1 SDMCU/UG COM-BOS/2020-21/01/01	Reading the minutes of the previous BOS meeting and Action Taken Report
Agenda 2 SDMCU/ UG COM-BOS/2020-21/01/02	Approval of the revised syllabus incorporating skill components
Agenda 3 SDMCU/ UG COM-BOS/2020-21/01/03	Approval for the additional elective papers
Agenda 4 SDMCU/ UG COM-BOS/2020-21/01/04	Approval for the value-added courses
Agenda 5 SDMCU/ UG COM-BOS/2020-21/01/05	Approval for the revised list of Examiners
Agenda 6 SDMCU/ UG COM-BOS/2020-21/01/06	Any other matter

Members :

Sl. No	Name and Address	Role
1.	Dr. P.N. UdayaChandra, Head, Dept. of Commerce, SDMC, Ujire	Chairperson
2.	Prof. Karunakar Nayak, Head, Dept of Commerce, MSRS College, Shirva	Subject Expert
3.	Prof. Mamatha P.R., Associate Professor, Kamala Nehru Memorial College, Shimoga	Subject Expert





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4.	Prof. Venugopal, Associate Professor, Dept. of Commerce, Basudev Somani College, Kuvempu Nagara, Mysore – 570023	Subject Expert
5.	Prof. Raveesh Kumar, Principal, Sri Dhavala College, Moodabidri	University Nominee
6.	CA Rana Pratap, Fellow Chartered Accountant, No. 14, Ground Floor, II nd Cross, Gurumurthy Street, Thammanahalli Main Road Bangalore - 560 633	Alumnae
7.	Prof. Ajoy Kombrabail, Assistant Professor, Dept of Commerce, SDMC, Ujire	Member
8.	Dr. Lakshminarayana K.S, Assistant Professor, Dept of Commerce, SDMC, Ujire	Member
9.	Dr. Rakesh T.S, Assistant Professor, Dept of Commerce, SDMC, Ujire	Member
10.	Ms. Vinutha D.M, Assistant Professor, Dept of Commerce, SDMC, Ujire	Member
11.	Dr. Rathnavathi, Assistant Professor, Dept of Commerce, SDMC, Ujire	Member
12.	Ms. Shakunthala, Assistant Professor, Dept of Commerce, SDMC, Ujire	Member
13.	Ms. Malini Anchan, Assistant Professor, Dept of Commerce, SDMC, Ujire	Member
14.	Mr. Bhanuprakash B.E, Assistant Professor, Dept of Commerce, SDMC, Ujire	Member
15.	Mr. Abdul Khadar Aneesh, Assistant Professor, Dept of Commerce, SDMC, Ujire	Member
16.	Ms. Fathima Safira, Assistant Professor, Dept of Commerce, SDMC, Ujire	Member
17.	Mr. Harish Shetty, Assistant Professor, Dept of Commerce, SDMC, Ujire	Member
18.	Mr. Prasad Kumar, Assistant Professor, Dept of Commerce, SDMC, Ujire	Member
19.	Mr. Suman Jain, Assistant Professor, Dept of Commerce, SDMC, Ujire	Member

The Chairperson welcomed the BOS members and placed the agenda before the board for deliberations. The deliberations are as given below





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Agenda 1

SDMCU/UG COM-BOS/2019-20/01/01:

Reading the minutes of the previous BOS meeting

The Chairperson read out the minutes of the previous meeting held on 15.06.2019 and action taken report.

Action Taken Report

The following actions were taken based on the suggestions given by the members

Suggestion 1 – Revision of CBCS Syllabus

Action Taken - Revised CBCS syllabus was introduced and 4 elective papers were offered for the students

- 1) E- Commerce
- 2) Corporate Secretaryship
- 3) Geo- Resources
- 4) Intellectual property rights

Open elective paper

- 1) Principle and practice of Tourism

The board approved the agenda and noted the action taken.

Agenda 2

SDMCU/ UG COM-BOS/2020-21/01/02:

Approval of the revised syllabus incorporating skill components

The syllabus developed by the department was placed before the board for approval and it was reviewed and approved by the board with following suggestions

1. To list out the skill components like filing IT Return Forms and GST computation for the assessment year 2020-21 applicable in the subject taught like taxation IV
2. To include Global strategies affecting MNC's in the subject strategic management and organizational behaviour.

In the back ground of state wise common syllabus and New Education Policy, complete revision of the syllabus is not undertaken.

- ii) The chairman highlighted the 1.skill development, 2.entrepreneurship and 3.employability



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8. Fundamentals of Tourism
9. Tourism Marketing

The board approved the syllabus of all the above courses and agenda

Agenda 4

SDMCU/UG COM-BOS/2020-21/01/04:

Approval for the value-added courses

The department is offering certificate courses under group IV category. Its nomenclature is changed as value added certificate courses to incorporate skill components and employability in the form of field study or task completed report. The chairman presented the draft syllabus for approval.

The members reviewed the syllabus of the following courses.

1. Basic Managerial Skills
2. Practical Banking
3. Entrepreneurship Development Programme

The board approved the syllabus of all the above courses without any modifications.

Agenda 5

SDMCU/UG COM-BOS/2020-21/01/05:

Review of the list of Examiners

The list of examiners was presented for approval. The list is updated on the suggestions by the members for the deletion/addition of following members

Deletion of -

1. Dr. Anasuya Rai, Associate Professor, University College, Mangalore as she has expressed her unavailability
2. Ms. Deepthi, Assistant Professor Dept of. Commerce Govt. First Grade College, Belthangady due to change of profession
3. Prof. Karunakar Nayak A., Assistant Professor, Dept of. Commerce M.S.R.S. College, Shirva as he became Principal



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4. Sri Balakrishna Pai P., Associate Professor, K.S.S. College, Subrahmanyaas he has expressed his unavailability
5. Dr. Krishna, Associate Professor, S.D.P.T. First Grade College, Kateel, as he has expressed his unavailability and
6. Addition of Prof. Ravi Prasad, Asst. Professor, Dept. of Commerce, G.F.G College, Kota – Padukere, Udupias a replacement

Revised list is approved

Agenda 6

SDMCU/UGCOM-BOS/2020-21/01/06:

Any other matter

External member suggested to accommodate extra inputs to interested students especially outgoing students on

- a) Online submission of I.T. Returns
- b) Online GST Returns compilation
- c) Preparation of Final Balance Sheet using Excel.

The board members suggested to introduce III B.Com students with

- a) Logical and Analytical Reasoning which helps to crack competitive exams like I.B.P.S, S.S.C, U.P.S.C, and K.P.S.C examinations.
- b) Soft skills and Personality Development which helps to face the interview for career and profession.

All themembers endorsed the suggestions and appreciated the efforts of the department in this regard.

BOS meeting was concluded with the vote of thanks.



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Dr. P. N. UdayaChandra
(B.O.S Chairperson)

Dr. P.N. Udaya Chandra, Ph.D.
Head, Dept of Commerce & Management
S.D.M. College Ujire-574240



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DEPARTMENT OF COMMERCE

Proceedings of BOS Meeting

Date: 30.04.2021
Time: 10.30A.M
Venue: Online - Google Meet Platform

AGENDA NO	AGENDA
Agenda 1 SDMCU/UG COM-BOS/2020-21/02/01	Reading the minutes of the previous BOS meeting and Action Taken Report
Agenda 2 SDMCU/ UG COM-BOS/2020-21/02/02	Review of results and brief report of the department activities
Agenda 3 SDMCU/ UG COM-BOS/2020-21/02/03	Revision/Modification of syllabus/Question paper pattern
Agenda 4 SDMCU/ UG COM-BOS/2020-21/02/04	Introduction of MOOC's related to the emerging areas in Elective/Value added courses
Agenda 5 SDMCU/ UG COM-BOS/2020-21/02/05	SWAYAM integrated chapters/Units
Agenda 6 SDMCU/ UG COM-BOS/2020-21/02/06	Finalizing the list of examiners
Agenda 7 SDMCU/ UG COM-BOS/2020-21/02/07	Approval for the question bank and software generated question papers for term end exams
Agenda 8 SDMCU/ UG COM-BOS/2020-21/02/08	Any other matter

Members:

Sl. No	Name and Address	Role
1.	Dr. P.N. UdayaChandra, Head, Dept. of Commerce, SDMC, Ujire	Chairperson
2.	Prof. Karunakar Nayak, Head, Dept of Commerce, MSRS College, Shirva	Subject Expert



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3.	Prof. Mamatha P.R., Associate Professor, Kamala Nehru Memorial College, Shimoga	Subject Expert
4.	Prof. Venugopal, Associate Professor, Dept. of Commerce, Basudev Somani College, Kuvempu Nagara, Mysore – 570023	Subject Expert
5.	Prof. Raveesh Kumar, Principal, Sri Dhavala College, Moodabidri	University Nominee
6.	CA Rana Pratap, Fellow Chartered Accountant, No. 14, Ground Floor, II nd Cross, Gurumurthy Street, Thammanahalli Main Road , Bangalore - 560 633	Alumnae
7.	Dr.Lakshminarayana K.S, Assistant Professor, Dept of Commerce, SDMC, Ujire	Member
8.	Dr. Rakesh T.S, Assistant Professor, Dept of Commerce, SDMC, Ujire	Member
9.	Ms. Vinutha D.M, Assistant Professor, Dept of Commerce, SDMC, Ujire	Member
10.	Dr. Rathnavathi, Assistant Professor, Dept of Commerce, SDMC, Ujire	Member
11.	Ms. Shakunthala, Assistant Professor, Dept of Commerce, SDMC, Ujire	Member
12.	Ms. Malini Anchan, Assistant Professor, Dept of Commerce, SDMC, Ujire	Member
13.	Mr. Bhanuprakash B.E, Assistant Professor, Dept of Commerce, SDMC, Ujire	Member
14.	Mr. Abdul Khadar Aneesh, Assistant Professor, Dept of Commerce, SDMC, Ujire	Member
15.	Ms. Fathima Safira, Assistant Professor, Dept of Commerce, SDMC, Ujire	Member
16.	Mr. Harish Shetty, Assistant Professor, Dept of Commerce, SDMC, Ujire	Member



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17.	Mr. Prasad Kumar, Assistant Professor, Dept of Commerce, SDMC, Ujire	Member
18.	Mr. Suman Jain, Assistant Professor, Dept of Commerce, SDMC, Ujire	Member
19.	Ms. Ashitha, Assistant Professor, Dept of Commerce, SDMC, Ujire	Member
20.	Mr. Sachin Hebbar, Assistant Professor, Dept of Commerce, SDMC, Ujire	Member

The Chairperson welcomed the BOS members and placed the agenda before the board for deliberations. The deliberations are as given below

Agenda 1

SDMCU/UG COM-BOS/2020-21/02/01:

Reading the minutes of the previous BOS meeting and Action Taken Report

The Chairperson read out the minutes of the previous meeting held on 13.08.2020 and action taken report.

Action Taken Report

The following actions were taken based on the suggestions given by the members

Suggestion 1 – Incorporating skill components in syllabus

Action Taken – The skill components suggested by the members of the board was included in the syllabus for the academic year 2020-21

Suggestion 2 – Including additional elective papers

Action Taken – Suggestions made by the BOS members on elective courses were included and introduced for the academic year 2020-2021.

The board approved the agenda and noted the action taken.



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Agenda 2

SDMCU/ UG COM-BOS/2020-21/02/02:

Review of results and brief report of the department activities

The results of the semester end exams were presented and the board members suggested that additional inputs be provided for the slow learners to improvise their studies.

RESULT

YEAR	SEMESTER	2018-19	2019-20	2020-21
I B.Com	ODD	82	85.63	70
	EVEN	69.74	85.63	-
II B.Com	ODD	93.84	85.63	85.85
	EVEN	90.86	85.63	-
III B.Com	ODD	91.19	87.02	82.07
	EVEN	87.97	69.02	-

The board approved the agenda

Agenda 3

SDMCU/UG COM-BOS/2020-21/02/03:

Revision/Modification of syllabus/Question paper pattern

- No revision or modification in the syllabus is undertaken in the backdrop of N.E.P to be implemented in the academic year 2021. No changes in the Question paper pattern.
- The chairman highlighted the 1.skill development, 2.entrepreneurship and 3.employability skill orientated papers which are thought in current syllabus

Employability	Financial accounting, Business Law, Company Law, Modern Banking
Skill development	Management and Communication, Financial accounting, Financial Management
Entrepreneurship	Management and Communication, Income Tax 1 & GST, Financial accounting I to VI, Cost & management accounting I to IV,



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	Business Law, Company Law, Direct Tax I and II, Marketing, Auditing
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The board approved the agenda.

Agenda 4

SDMCU/UG COM-BOS/2020-21/02/04:

Introduction of MOOC's related to the emerging areas in Elective/Value added courses

To expose the students to search for emerging areas in the field of Commerce and Management it was suggested to motivate the students to undertake open online courses offered by MOOC and such other agencies. As there is a provision for equivalence of online courses in lieu of elective/CC Courses is placed for approval.

The members suggested that due care to be taken in implementing this scheme. It is better to seek the clarification and permission to integrate the online courses for Elective Courses or Value Added Courses.

The board approved the agenda.

Agenda 5

SDMCU/UG COM-BOS/2020-21/02/05:

SWAYAM integrated chapters/Units

To integrate the open source learning materials of SWAYAM to the syllabus Chapters/Units taught in the colleges an additional input.

The members suggested that care and caution be exercised in implementing this innovative scheme. It is better to seek a legal opinion to prevent the violation of intellectual property rights.

The board approved the agenda.



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Agenda 6

SDMCU/UGCOM-BOS/2020-21/02/06:

Review of the list of Examiners

The list of examiners was presented for approval. The list is updated on the following suggestion by the members.

1. Deletion of Dr. B Vaman Baliga, Associate Professor, Shri Mahaveera College, Moodabidri, due to his retirement.
2. Deletion of Sri. Balakrishna Hegde, Associate Professor, Government First Grade College, Thenkanidiyuru, Udupi, due to his retirement.
3. Deletion of Sri Udayakumar K, Associate Professor, KSS College, Subrahmanya due to his retirement.

Revised list is approved (Annexure 1)

Agenda 7

SDMCU/UGCOM-BOS/2020-21/02/07:

Approval for the question bank and software generated question papers for term end exams

Question bank and software generated question papers for term end examinations were placed for approval.

In view of promoting technology-based evaluation system, Chairman briefed the members regarding software generated question papers based on paper-wise question banks and he sought the approval to generate question papers for term end examinations.

Resolution: It is resolved to approve the question bank prepared by the department and to give permission to BoE Chairman to add/edit/delete and generate question papers from EERPMS for term end examinations.

The Board approved the agenda



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Agenda 8

SDMCU/UGCOM-BOS/2020-21/02/08:

Any other matter

Chairman presented the achievements of the department

- 1) Ms. Rathnavathi K was awarded Doctoral Degree by the Tumkur University in this academic year.
- 2) Ms. Malini Anchan cleared the KSET and NET exams.
- 3) Ms. Shakunthala, Ms. Malini Anchan and Ms. Fathima Safira have registered for Ph.D in Mangalore University.

Members appreciated the efforts of the department.

BOS meeting was concluded with proposing the vote of thanks to the chair.



Dr. P. N. UdayaChandra
(B.O.S Chairperson)

Dr. P.N. Udaya Chandra, Ph.D.
Head, Dept of Commerce & Management
S.D.M. College Ujire-574240



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