

SRI DHARMASTHALA MANJUNATHESHWARA COLLEGE (AUTONOMOUS)**UJIRE-574 240****DAKSHINA KANNADA, KARNATAKA STATE**

(Re-Accredited by NAAC at 'A' Grade with CGPA 3.61 out of 4)

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Meeting - I**DEPARTMENT OF PG STUDIES & RESEARCH IN SOCIAL WORK****Proceedings of BOS meeting**

Date: 10-12-2022

Time: 11.00 a.m.

Venue: SDM PG Centre Ujire

AGENDA NO.	AGENDA
SDMCU/MSW-BOS/2022-23/01/01	Reading the minutes of the previous meeting and action taken report
SDMCU/MSW-BOS/2022-23/01/02	Revision/modification and approval of the syllabus and Question paper Pattern
SDMCU/MSW-BOS/2022-23/01/03	Revision and Approval of Soft Core/OE/VACCourses
SDMCU/MSW-BOS/2022-23/01/04	Approval for the value added courses (Certificate Courses)
SDMCU/MSW-BOS/2022-23/01/05	Review of results of previous even sem. Exams and Other achievements, feedback of the department.
SDMCU/MSW-BOS/2022-23/01/06	Finalizing the list of examiners
SDMCU/MSW-BOS/2022-23/01/07	Any other matter

Members Present:

Sl.No.	Name & Address	Designation
1.	Dr. Ravishankar K. R Assistant Professor	Chairman

	HOD of P.G Studies & Research in Social Work, SDM College (Autonomous), Ujire	
2.	Dr R Dhanasekara Pandian Professor and Head Department of Psychiatric Social Work NIMHANS Bengaluru-560029 Email-vnrpandian@gmail.com Land line-080-26995235 Mobile-9880690197	Subject Experts
3.	Dr Ravichandran Nair Assistant Professor Selection Grade, MSW Programme Department of Social And Health Innovation Prasanna School of Public Health, Manipal Academy of Higher Education, Manipal, Email: rk.nair@manipal.edu Mobile No 9164943875	Subject Experts
4.	Ms Cauvery P.D Manager HR-Development, Swami Vivekananda Youth Movement (SVYM), Mysore. Email: cauvery@svym.org.in	Representation from Industry/ corporate/allied area relating to placement
5.	Mr. Santhosh K Senior Officer (HR), Konkan Speciality Polyproducts Pvt. Limited, Plot C3,C4,Industrial Estate, Baikampady, Mangalore – 575011	Post Graduate meritorious, Alumni.
6.	Dr Yashaswini B, Assistant Professor, Dept. of PG Studies and Research in Social Work, Mangalore University, Mangalore. Mangalagangothri	University Nominee
7.	Mr P S Poovaiah Technology Support Specialist, Infosys BPM Ltd Hebbal Industrial Area	Special Invitee

	Mysore Pin- 570027, Email: ratzpoo@gmail.com Mobile No 9606022646	
8.	Dr. Dhaneshwari Assistant Professor, Department of P.G Studies & Research in Social work, SDM College (Autonomous), Ujire	Members
9.	Mr. Suveer Jain Assistant Professor, Department of P.G Studies & Research in Social work, SDM College (Autonomous), Ujire	Members
10.	Ms. Swathi B. Assistant Professor, Department of P.G Studies & Research in Social work, SDM College (Autonomous), Ujire	Members
11.	Dr. Athul S. Semitha, Assistant Professor, Department of PG Studies in Social Work, SDM College (Autonomous), Ujire	Members
12.	Dr. Akshatha K Assistant Professor, Department of PG Studies in Social Work, SDM College (Autonomous), Ujire	Members

Member Not Present:

1.	Mr. Santhosh K Senior Officer (HR), Konkan Speciality Polyproducts Pvt. Limited, Plot C3, C4, Industrial Estate, Baikampady, Mangalore – 575011	Post Graduate meritorious, Alumni.
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The BOS meeting of the year held on 10-12-2022. The meeting began at 11.00 AM. Dr. Ravishankar K R, Chairman of the BOS, formally introduced and welcomed the members for the meeting.

SDMCU/MSW-BOS/2022-23/01/01:

Reading the minutes of the previous meeting and action taken report.

Minutes of previous meeting was held on 25-05-2022 was read by Dr. Dhaneshwari

SDMCU/MSW-BOS/2022-23/01/02: Revision/modification and approval of the syllabus

Dr. Dhaneshwari presented the syllabus and modifications required. Committee has reviewed the syllabus and suggested for following changes in the syllabus.

Suggestion 1:

Committee suggested collecting the feedback from students and stakeholders in regarding the syllabus review.

Action Taken:

Department is already doing the feedback analysis and will continue the same and document it. This particular feedback will be presented during next BOS meeting.

Suggestion 2:

Members suggested for some modifications in the courses offered. Social Work Practice with Individuals and Group was offered for First Year students during 2021-22, But as students were unable understand primary methods of social case work and Social Group work together in one course component, members asked to divide the course in to two separate courses as Social Work practice with Individuals and Social Work Practice with Group as separate courses. Along with this also requested for reshuffling courses offered within the 4 semesters

Action Taken:

Committee has agreed for the same and this will be implemented in the next academic Year. Courses reshuffled were presented and received the approval for the same.

Suggestion 3: Committee suggested adding course learning outcomes in the syllabus.

Action Taken:

Department has agreed for the same and will add course learning outcomes in the syllabus copy.

Suggestion 4:

Committee members suggested adding climate change, present trends in Health, Alternative system of medicine in the syllabus.

Action Taken:

It was decided to add the above mentioned components in disaster management Course.

Suggestion 5:

Committee members suggested adding Knowledge regarding Understanding society, Social stratification system in the syllabus

Action Taken: These components will be included in Course social work profession.

Suggestion 6:

Committee members suggested reducing the contents in the course Social Work Research. Suggested to add ethics of Research content in the syllabus.

Action taken: Will work on reducing the content and Ethics of Research will be added.

Suggestion 7:

Committee members suggested adding modern methods of teaching in Communication skills for social work Practice.

Action taken: Contents will be added.

Suggestion 8:

Committee members suggested adding following contents in Social Policy and Planning Course are corporate social responsibility, Social Policy for differentially able etc.

Action taken: Contents will be added.

Suggestion 9:

Committee members suggested adding Athma Nirbhara Bharath, PPP model, NIITI Ayog in community organization and Development course.

Action taken: Contents will be added.

Suggestion 10:

Committee members suggested deleting role of entrepreneurship in economic development and adding Models of social entrepreneurship in Sustainable Development and social entrepreneurship course.

Action taken: Contents will be added.

Suggestion 11:

Committee members suggested including case study of salumaradaka Thimmakka in Ecology, Environment and Development course.

Action taken: Contents will be added.

Suggestion 12

Committee members suggested making change as primitive and Nomadic tribe instead of Denitrified tribes and deleting few contents in Community Development and social Change.

Action taken: Contents will be added and deleted.

Suggestion 13:

Committee members suggested adding Third Gender concepts and crossing cutting issues in Social development, change and Transformation course.

Action taken: Contents will be added.

Suggestion 14:

Committee members suggested adding Smart city concept, Models of waste management system in Urban Community development Course.

Action taken: Contents will be added.

Suggestion 15:

Committee members suggested replacing mental retardation instead of Intellectual Development Disability.

Action taken:

Mental retardation term was replaced in Psychiatric Social Work Course in to Intellectual Development Disability.

Suggestion 16:

Committee members suggested deleting the term code on wages as it is not yet implemented

Action taken: Deleted the term code on wages from Labour Legislation course.

Suggestion 17:

Committee members suggested replacing Human Dynamics title to Human Growth and Development

Action taken: Committee agreed for the same and title will be reframed.

Suggestion 18:

Committee members suggested adding Entrepreneurship and Approaches of NSDC skill Development and skill India.

Action taken: Contents will be added in the course Sustainable Development and social Entrepreneurship

Suggestion 19: Committee suggested for avoid repetitions in the content.

Action Taken: Repeated words and grammatical errors will be corrected.

SDMCU/MSW-BOS/2022-23/01/03:**Revision and Approval of Soft Core/OE/VACcourses**

Dr. Ravishankar K R has explained about the value added courses and committee has approved for the same. Value added certificate courses provided by the dept. are Social Skills and Etiquettes for Professionals which will be implemented for this year also.

Suggestion 1

Value added courses can be taught to students via MOOC/Swayam Courses. The faculties are instructed to list the available relevant courses and update the student.

Action Taken:

Students will be provided with the list of MOOC/Swayam Courses and motivated to take up the courses.

SDMCU/MSW-BOS/2022-23/01/04:**Review of results of previous even SEM exams and other achievements, feedback of the Department.**

Review of Previous results of even SEM exams were reviewed and other achievements, feedback of the Department were also reviewed

SDMCU/MSW-BOS/2022-23/01/05: Finalizing list of Examiners

The list of examiners presented for the approval.

The list of examiners has been updated and few names have been deleted from the list and Committee suggested adding few names.

SDMCU/MSW-BOS/2022-23/01/06: Any other matter:

Question Paper Pattern: .Changes required in the Question Paper pattern was presented.

1. Deleting 2 marks 5 questions in the first section for 10 marks
2. Instead increasing number of 5 marks questions in 2nd section.

And through appropriate reason committee approved for the same.

Suggestion 1: Committee suggested collecting the feedback from students and stakeholders in regarding the syllabus and question paper pattern. Feedback records of the students evaluation has to be maintained.

Action Taken:

Feedback will be collected and record will be maintained.

Suggestion 2:

Committee suggested preparing Question Bank and which has to be given prior to the class.

Action Taken:

Question Bank will be updated and provided to students.

The meeting ended at 2.30 pm after expressing words of gratitude for the participation. Vote of thanks was delivered by Dr. Ravishankar K. R Chairperson BOS.

Sd/-
Ravishankar K.R.
(B.O.S. Chairperson)

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Meeting - II

DEPARTMENT OF PG STUDIES & RESEARCH IN SOCIAL WORK

Proceedings of BOS meeting

Date: 19-08-2023

Time: 11.00 A.M

Venue: Department of PG Studies and Research in Social Work

Mode: Online-Google meet

Agenda

Agenda 1 SDMCU/MSW-BOS/2022-23/02/01	Reading the minutes of the previous BOS meeting and Action Taken Report
Agenda 2 SDMCU/MSW-BOS/2022-23/02/02	Revision and Approval of the syllabus
Agenda 3 SDMCU/MSW-BOS/2022-23/02/03	Revision and Approval of soft core/OE/ VAC courses If any.
Agenda 4 SDMCU/MSW-BOS/2022-23/02/04	Review of results, achievements and feedback of the Department
Agenda 5 SDMCU/MSW-BOS/2022-23/02/05	Finalizing the list of examiners
Agenda 6 SDMCU/MSW-BOS/2022-23/02/06	Any other matter

Members Present:

Sl No	Name and Address	Designation
1	Dr. Ravishankar K. R P.G Studies & Research in Social Work, SDM College (Autonomous), Ujire	Associate Professor and Head, Chair Person – Board Of Studies P.G Studies & Research in Social Work
2	Dr. Dhaneshwari Department of P.G Studies & Research in Social work, SDM College (Autonomous), Ujire	Associate Professor Member f BOS
3	Mr. Suveer Jain, Department of P.G Studies & Research in Social work, SDM College (Autonomous), Ujire	Assistant Professor Member f BOS
4	Ms. Swathi B. Department of P.G Studies & Research in Social work, SDM College (Autonomous), Ujire	Assistant Professor Member f BOS
5	Dr. Athul S. Semitha, Department of PG Studies & Research in Social Work, SDM College (Autonomous), Ujire	Assistant Professor Member f BOS
6	Dr. Akshatha K Department of PG Studies & Research in Social Work, SDM College (Autonomous), Ujire	Assistant Professor Member f BOS
7	Mr P S Poovaiah Technology Support Specialist Infosys BPM Ltd Hebbal Industrial Area , Mysore Pin- 570027 Email: ratzpoo@gmail.com Mobile No 9606022646	Special Invitee Member f BOS

8	Dr R Dhanasekara Pandian Professor and Head Department of Psychiatric Social Work NIMHANS Bengaluru-560029 Email-vnrpandian@gmail.com Land line-080-26995235 Mobile-9880690197	Subject Expert
9	Dr Ravichandran Nair Assistant Professor Selection Grade, MSW Programme Department of Social and Health Innovation Prasanna School of Public Health Manipal Academy of Higher Education, Manipal, Email: rk.nair@manipal.edu Mobile No 9164943875	Subject Expert
10	Mr. Santhosh K Senior Officer (HR), Konkan Speciality Polyproducts Pvt. Limited, Plot C3,C4,Industrial Estate, Baikampady, Mangalore – 575011	Post Graduate meritorious, Alumni
11	Dr Yashaswini B, Assistant Professor, Dept. of PG Studies and Research in Social Work Mangalore University, Mangalore. Mangalagangothri	University Nominee

Members not Present:

SI No	Name and Address	Designation
1	Ms Cauvery P.D Manager HR-Development, Swami Vivekananda Youth Movement (SVYM), Mysore.	Industrial Representative

The BOS meeting of the year 2023-24 was held on 19-08-2023. The meeting began at 11.00 AM. Dr. Ravishankar K R, Chairman of the BOS, formally introduced and welcomed the members for the meeting and placed the agenda of the meeting.

Agenda 1

Reading the minutes of the previous meeting and Action taken report:

Minutes of previous meeting was held on 10-12-2022 was read by Dr. Dhaneshwari. Report was appreciated by Dr R Dhanasekara Pandian for recording all discussions held during the previous BOS meeting.

Agenda 2

Revision and Approval of the syllabus:.

Syllabus has reviewed and as there was no major changes, committee approved for the same. Syllabus has been retained and same will be continued for the next academic year.

Agenda 3

Revision and Approval of soft core/OE/ VAC courses - If any.

As the same courses will be retained as previous year there is no major changes suggested.

Agenda 4

Review of results, achievements and feedback of the Department.

- 1) Results of 1st and 3rd semester were presented orally.
- 2) Dr. Athul. S Semitha presented achievements and activities of the department

Agenda 5

Finalizing the list of examiners

Action taken report: Dr. Ravishankar K R presented list of Examiners also informed about the list of Internal and External members added and deleted for various reasons. Dr R Dhanasekara Pandian suggested adding list of faculties working in dept to add in BOS list of Examiners.

Dr. Yashaswini asked to send the copy of list of Examiners for the purpose of review and adding the members if necessary.

Agenda 6

Any other matter

Dr.Dhaneshwari requested for providing opportunity for 10 days Internship at NIMHANS for staff for the purpose of updating academic knowledge. Dr R Dhanasekara Pandian expressed his willingness and agreed for the same and asked to apply through Head of Institution.

The meeting ended at 12.00 pm after expressing words of gratitude for the participation. Vote of thanks was delivered by Dr.Akshatha K.

Sd/-

Ravishankar K.R.

(B.O.S. Chairperson)